**MORTISE LOCK INSTALLATION INSTRUCTIONS**

1. **INSTALLING LOCK AND STRIKE**
   1. **FOR BEOVED EDGE DOOR**: Loosen the two beveling screws behind armored front of lock. Adjust the armored front of lockbody to the bevel of the door. Tighten beveling screws before installing the lockbody.
   2. Insert lockbody into cavity and secure to door using the two #12 combination screws. **DO NOT ATTACH FINISHED FACEPLATE AT THIS TIME.**
   3. Place strike into strike mortise and attach it to frame using the two #12 combination screws (Refer to Diagram #1 on reverse side for installation of strike).

2. **INSTALLING FINISHED TRIM**
   1. **Install backplates or plates with screws showing on the interior.** At this point just tighten the screws snugly to allow rose or backplates to be aligned. (When using backplates w/turnpiece, turnpiece should be on the interior).
   2. Insert cylinder at this time but only hand tighten.
   3. Insert spindle with shoulder stop on the exterior. Be sure center of spindle aligns with the center of the lock. When shoulder stop sits flush against the outside hub of the lock the spindle is properly aligned.
   4. Place the nylon washers into holes of the roses/plates. Attach knobs/levers and tighten set screws. (Skip this step if lever/knob is already fastened to plate). This will align plates/roses. Now tighten the plate/rose screws.
   5. Thread in the cylinder until it is flush with the backplate or collar. Position the cylinder so the "OMNIA" logo is readable. Tighten cylinder set screw through the lock front.
   6. Attach lock faceplate using the faceplate screws provided.
   7. Adjust knobs/levers to turn freely and tighten set screws.

3. **MORTISING OF DOOR**
   1. Mortise door edge for lockbody 4¼" deep and cut notches for anti-friction latch.
   2. Insert lockbody into cavity and outline the lock armored front and mark lock mortising holes.
   3. Mortise 1½" deep for the armored front and faceplate to be installed later. Also notch deeper or drill two cavities to allow the beveling screws to sit in.
   4. Drill pilot holes for the lock mortising screws and all of the holes needed for cylinder(s), turnpiece, knobs/levers, and thru-holes for backplates (Refer to Diagram #2 on reverse side).
   5. Using faceplate as a template, outline and mortise to allow faceplate to fit snugly.
   6. Using the strike as a template, outline the strike and mortise to allow strike to fit snugly. Drill 1½" deep for deadbolt and latch holes.
   7. Mortise ½" deep for mortise latch.
   8. Drill all of the required diameter holes as stated on the template for the cylinder(s), turnpiece, knobs/levers, and thru-holes for backplates.

4. **NOTE**: Template may not be true-to-size. Please use for reference purposes only. Do NOT drill until measurements are verified.

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**2¼" BACKSET MORTISE LOCK TEMPLATE**

For lever x lever or knob x knob mortise lock installation instructions.

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**DOOR PREPARATION**

1. Draw a horizontal line on both sides of the door at 38" above the finished floor. **NOTE**: If mortise for strike already exists in frame, locate horizontal line for knob/lever using strike mortise as a reference point. Go down 1¼" from the center line of the strike and mark the horizontal line of the knob/lever at this point. Our standard horizontal center line for the strike is 1¼" above the horizontal knob/lever liner or 39¼" above the finished floor.
2. Draw a vertical line on both sides of the door 2½" back from edge of door. This will be the center line for the turnpiece, cylinder(s), knob/lever, and thru-holes for backplates only.
3. Draw a vertical line on center of the door edge.
4. Locate vertical center line for strike by taking half the door thickness plus the thickness of silencers (if used). Use this dimension to locate the strike vertical center line from the doorstop molding.
5. Position the template on the door edge with the horizontal line of the knob or lever lining up with the horizontal line marked on the door. Mark centers of holes for mortise cavity. Be sure to mark the clearance needed on both sides of the cavity for the anti-friction latch.
6. Mark lever/knob, cylinder(s), turnpiece, and thru-holes for backplates to be drilled (Refer to Diagram #2 on reverse side). If roses are to be used, drill two ½" holes for thru-bolted roses next to lever/knob hole. Do not drill holes for thru-bolted backplates.

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**INSTALLING BACKSET LEVER X LEVER OR KNOB X KNOB MORTISE LOCK INSTALLATION INSTRUCTIONS**

1. **FOR THRU-BOLTED BACKPLATES ONLY**
   - Drill ½" Dia. Hole
   - Drill only if TURNPIECE is on this side
   - Drill only if LOCK is on this side
   - Drill only if ROSES are being used
   - Drill only if THRU-BOLTED ROSES are being used

2. **FOR ROSES ONLY**
   - Drill ¾" Dia. Hole
   - Drill only if TURNPIECE is on this side
   - Drill only if ROSES are being used

3. **NOTE**:
   - Template may not be true-to-size. Please use for reference purposes only.
   - Do NOT drill until measurements are verified.

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**INSTALLING FACEPLATE**

- Loosen the two beveling screws behind armored front of lock. Adjust the armored front of lockbody to the bevel of the door. Tighten beveling screws before installing the lockbody.
- Insert lockbody into cavity and secure to door using the two #12 combination screws. **DO NOT ATTACH FINISHED FACEPLATE AT THIS TIME.**
- Place strike into strike mortise and attach it to frame using the two #12 combination screws (Refer to Diagram #1 on reverse side for installation of strike).

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**CLEARANCE FOR ANTI-FRICTION LATCH**

- Set screws. (Skip this step if lever/knob is already fastened to plate). This will align plates/roses. Now tighten the plate/rose screws.

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**BACKPLATES**

- Drill 1¼" Dia. Hole
- Drill only if KNOB or LEVER is on this side
- Drill only if THRU-BOLTED BACKPLATES ONLY

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**DRILLING HOLES**

- Drill 1½" Dia. Hole
- Drill only if LOCK is on this side
- Drill only if ROSES are being used

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**NOTE**:

- Template may not be true-to-size. Please use for reference purposes only.
- Do NOT drill until measurements are verified.

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**TEMPLATE**

- Door dimensions: 801.0x1233.0
- Diagrams and templates for mortise lock installation.
**DIAGRAM #1**

**MORTISE STRIKE INSTALLATION INSTRUCTIONS**

1) Locate center line of strike by taking the center line of the mortise lock case and going up ¾" and making a line on the jamb.

2) Position the center line of the strike onto the line and using the strike as a guide trace the edge of the strike.

3) Mortise the jamb ¾" deep for the strike.

4) When box strike is used a minimum of 1" mortise depth is needed.

5) When box strike is not used be sure to mortise deep enough to allow the latchbolt and deadbolt to fully extend.

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**DIAGRAM #2**

**FUNCTION HOLES TO DRILL**

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Key: C = Cloverleaf  S=Straight Cam  
* = Straight cam inside, Special cam outside.